



4550 North 12th Street | Phoenix, AZ 85014  
602.264.6831

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**Position:** Project Manager / Landscape Architect  
**Experience:** 10+ years preferred  
**Location:** Phoenix, AZ

**CVL Consultants** is a Phoenix, Arizona based collaborative design firm comprised of landscape architects, planners, civil engineers, hydrologist and surveyors. Our diverse work portfolio includes public parks, master planned communities, urban infill development, high end retail, hospitality and resort development.

We are seeking a talented and team-oriented individual for the position of **Project Manager / Landscape Architect** within our Landscape Architecture studio. The successful candidate will be assisting our team in the preparation and oversight of site analysis and field inventory documents, public park and facilities master planning, site conceptual design, planting design, construction drawings, and construction administration.

#### **Essential duties and responsibilities**

- Business development: Actively participate in business development by preparing proposals, building new relationships, and representing the firm at client meetings and industry events.
- Client relations: Foster and maintain collaborative relationships with clients, regulatory agencies, and public stakeholders.
- Team oversight: Manage direct reports, including training, and mentoring, and ensuring proper allocation of resources for all projects.
- Budget and resource management: Create, manage, and monitor project budgets, resource allocation, and project timelines to ensure efficiency and profitability.
- Project oversight: Lead and manage the planning, design, and execution of multiple, complex projects, including public park facilities, trails and trailheads, recreation centers, educational campuses, urban infill and redevelopment, and master planned communities.
- Project lifecycle management: Direct and manage the entire project lifecycle, ensuring successful execution from initial concept to completion.
- Quality and compliance: Ensure that designs and projects adhere to high-quality standards, safety policies, and all applicable codes and regulations.
- Quality assurance: Implement and monitor quality control standards to ensure all project deliverables and designs meet high-quality standards.
- Regulatory compliance: Ensure all projects adhere to local, state, and federal regulations regarding land use, zoning, and environmental impact.

#### **Qualifications of the Candidate**

The ideal candidate would be required to have the following qualifications:

- Bachelor's degree from an accredited Landscape Architecture program.
- Proficiency in AutoCAD 2024 or later
- Positive attitude and ability to work in a fast paced multi-discipline team environment
- Strong speaking and written communication skills
- Registered Landscape Architect
- Proven ability to lead, mentor and manage multidisciplinary teams.
- Strong experience managing project lifecycles, budgets, and schedules.

Additionally, the followings skills would be preferred, but not required:

- 10+ years professional design firm experience, including project coordination
- Professional experience working with LandFX, Civil 3D, Revit, Lumion
- Proficiency in Adobe Photoshop or Illustrator
- Proficiency in Sketchup 2024 or later

### **Commitment by our Firm**

Benefits are very competitive and include excellent health and dental insurance options at low cost to employees and their families. 401k plan retirement savings are offered with employer match, along with other attractive benefits. We offer semi-annual and individual performance bonuses, as well as ownership opportunities. We are an equal opportunity employer and believe in good corporate citizenship. Our employees routinely volunteer hundreds of hours a year in giving back to the Community.

CVL Consultants strives to provide an engaging professional office experience for our employees. We are committed to promoting from within, providing our employees opportunities for advancement on either a design or technical skills track, based on ability. As an employee, you can expect clear communication on expectations, goals, and deadlines. We routinely provide one on one mentoring time with senior designers and managers, and encourage continuing education and professional growth. To learn more about our firm, visit [www.cvlci.com](http://www.cvlci.com).

Please send a resume, and a short portfolio (10 pages max) that includes at least one example of construction drawing work product to Timothy Starkey at [tstarkey@cvlci.com](mailto:tstarkey@cvlci.com).