

## **Company Overview**

AndersonBaron is an award-winning landscape architecture firm that has been making an impact within the industry since 2005 through cultivating the extent of earth's beauty in every design with the functional balance between man and nature. We are environmentalists set on giving our clients the authentic relationship experience into the very bond that strengthens community with the outdoors. From developers, builders, architects, to engineers, our team is dedicated to the partnership of organizational understanding and implementation that captures the vision of what makes a destination beautiful, innovative, and unique.

As an innovative and industry leading firm, our work encompasses all aspects of entitlements, land planning, urban design, landscape architecture, and project implementation. Our services expand across both public and private sectors, ranging from small intimate urban spaces to large master-planned communities and mixed-use projects. Our portfolio of nationally recognized projects can be seen on nature's canvas throughout the country.

We have offices in Phoenix, Dallas, and Las Vegas that are led by an experienced management team and a vibrant culture of employees we call family.

We are currently looking for an inspired, energetic, and collaborative individual with a passion for planning, landscape architecture, and urban design. We are especially interested in trailblazers who desire to be at the leading edge of the profession. We want the creative thinker who loves to experiment and grow; the artist who possesses broad cultural interests and experiences; the dreamer who is committed to innovative design; and most importantly the fun lover who adds to our festive culture. Learn more about our culture here: <http://andersonbaron.com/careers/>

## **Project Planner**

AndersonBaron is seeking to fill a Project Planner position within our Phoenix area location. This is a full-time mid-level position with the great opportunity of joining a creative and dynamic team. If you feel you possess the required skills and attributes to thrive towards greatness and innovation, please submit your resume and portfolio per the instructions hereafter.

### **Job Description:**

The ideal candidate should have advanced knowledge of land planning, grading design, graphic preparation, municipal entitlements, and plan preparation with excellent layout, organization, written, and verbal skills. Project Planners work directly under the supervision of the management team including Principals, Senior Planners, Planning Managers, and/or Assistant Project Managers. This position's role involves coordination and production of physical planning materials, planning documents, and other tasks as needed. Job duties include, but are not limited to, the following:

- Creation and modification of layout and graphic content to convey ideas, methodologies, and approaches.

- Community and mixed-use planning including land use, zoning, physical lot layout & roadway network geometry.
- Preparation of graphics and materials using AutoCAD, SketchUp, and the Adobe Suite.
- Knowledge of grading and drainage.
- Specific site planning for various project types not limited to residential, commercial, office and recreation.
- General Plan amendments, municipal zoning code analysis, research, and written development documentation.
- Responsible for coordinating deliverables/deadlines with clients and consultants throughout all phases of a project.
- Design guidelines, land development standards, narratives, and other project creative writing.

**Qualifications:**

The following attributes are also required for the Project Planner position:

- A minimum of two years of experience.
- A passion for design and innovation.
- In-depth understanding of graphic development and land planning.
- Excellent organization and people skills including the ability to work with a wide-variety of staff levels from senior executives to administrative staff.
- Ability to participate in collaborative project team environments with an eye towards deliverables and end goals.
- Capable of adhering to deadlines while working on multiple, diverse projects.
- Attention to detail with the ability to complete tasks accurately on a consistent basis.
- Exceptional verbal and written communication skills with solid knowledge of the written word including persuasive copy writing and excellent grammar skills.
- Experience or understanding of graphic design for presentations and layouts.

**Proficiency required in the following programs:**

- AutoCAD
- Adobe Creative Suite (specifically Photoshop and InDesign)
- Sketch-up
- Microsoft Office

**Education:**

- Bachelor's degree in Landscape Architecture, Urban Planning, or another related field required.

**HOW TO APPLY:**

Please visit <http://andersonbaron.com/careers/> to apply!